**SECTION 3**

TENDER SCHEDULES

FOR

**THE SUPPLY AND DELIVERY OF MEDICINAL PRODUCTS FOR BRUNEI ENGINEERING, LOGISTICS AND TRAINING SOLUTIONS SDN BHD ONE PLUS ONE (1+1) YEARS**

TENDER BATCH:

**BELTS/MSC/PROC/MP/2024/14**

**TABLE OF CONTENTS**

|  |  |  |
| --- | --- | --- |
| SCHEDULE 1 | - | INFORMATION SUMMARY |
| SCHEDULE 2 | - | SUB-CONTRACTORS |
| SCHEDULE 3 | - | DETAILS OF PRODUCT OFFERED |
| SCHEDULE 4 | - | SAMPLE SUBMISSION FORM |
| SCHEDULE 5 | - | PRODUCT INFORMATION AND DOCUMENTS REQUIRED FOR UNREGISTERED DRUG |
| SCHEDULE 6 | - | SCHEDULE OF PRICES |
| SCHEDULE 7 | - | PRICE JUSTIFICATION |
| SCHEDULE 8 | - | CONTRACT COMPLIANCE |
| SCHEDULE 9 | - | TENDERER’S DECLARATION |
| SCHEDULE 10 | - | TENDER RESPONSE FORM |

# COMPOSITION OF TENDER

The composition of the Technical and Commercial Proposal shall be as follows:

|  |  |  |
| --- | --- | --- |
| **Tender Schedules** | **Technical Proposal** | **Commercial Proposal** |
| Schedule 1 | All |  |
| Schedule 2 | All |  |
| Schedule 3 | All |  |
| Schedule 4 | All |  |
| Schedule 5 | All |  |
| Schedule 6 |  | All |
| Schedule 7 |  | All |
| Schedule 8 |  | All |
| Schedule 9 |  | All |
| Schedule 10 |  | All |

**SCHEDULE 1**

**INFORMATION SUMMARY**

* 1. Tenderers shall set out in this Schedule the following information:
     + 1. A copy of Import or Wholesaler Licence;
       2. List of all the companies (including the Tenderer and all sub-contractor(s), if any) involved in the provision of the delivery of goods and services specified in this Tender, and the responsibility(s) of each company;
       3. Copies of Company’s Certificate of Corporation or Firm’s Certificate of Registration, as applicable;
       4. Other information that is considered and deemed important and relevant on the Tenderer’s ability and suitability in fully and satisfactorily supplying and providing the goods and services required as described in this Tender (e.g Letter of Authorisation).
       5. List of Registered Medicinal Products with Brunei Darussalam Medicines Control Authority (BDMCA), Ministry of Health Brunei Darussalam.

**SCHEDULE 2**

**SUB-CONTRACTORS**

2.1 Bid rigging is prohibited under Section 11 of the Competition Order 2015 issued by Ministry of Finance and Economy.

* 1. Successful Tenderer shall not award any part of its work to the same Tenderer who has participated in this tender or to companies who has the same shareholder(s) with the company that has participated in this tender.
  2. BELTS reserves the right to reject entry of subcontractors who has direct or indirect connection with the successful Tenderer such as common shareholder.
  3. Tenderer shall provide information on all the companies involved in the provisions of the services and items specified in this Tender by completing **Schedule 2 Technical Proposal - Sub-Contractors**.

**SCHEDULE 3**

**DETAILS OF PRODUCT OFFERED**

3.1 Tenderer shall complete full details of product offered by completing **Schedule 3 Technical Proposal – Details of Product Offered** provided with the Invitation To Tender document.

**SCHEDULE 4**

**SAMPLE SUBMISSION FORM**

4.1 Tenderer shall complete and submit **Schedule 4 Technical Proposal – Sample Submission Form** provided with the Invitation To Tender document.

**SCHEDULE 5**

**PRODUCT INFORMATION AND**

**DOCUMENTS REQUIRED FOR UNREGISTERED DRUG**

5.1 A product is considered new if Tenderer is offering a product that has never been supplied to the Ministry of Health, Brunei and the product is not registered or relevant technical document has never been submitted for registration with BDMCA.

5.2 Thus, Tenderer shall complete and submit **Schedule 5 Technical Proposal – Product Information and Documents Required for Unregistered Drug** provided with the Invitation To Tender document for each unregistered offered.

**SCHEDULE 6**

**SCHEDULE OF PRICES**

6.1 Tenderer shall complete and submit **Schedule 6 Commercial Proposal – Schedule of Prices** provided with the Invitation To Tender document.

**SCHEDULE 7**

**PRICE JUSTIFICATIONFORM**

7.1 Tenderer shall provide price justification letter if brand offered in this Tender had been supplied previously to the Ministry of Health/ BELTS and has increased in price.

7.2 Tenderer shall complete **Schedule 7 Commercial Proposal – Price Justification Form** provided with this Invitation To Tender document.

# SCHEDULE 8

# CONTRACT COMPLIANCE

8.1 Tenderers shall indicate their compliance to all the clauses including sub-clauses of **Section 4 (Contract)** except for Clause 1.

* 1. Tenderers shall complete **Schedule 8 Commercial Proposal – Contract Compliance Matrix** provided with this Invitation To Tender document.
  2. Preference is for full compliance. Tenderers who do not comply or partially comply are required to provide justification in the remarks column for BELTS consideration.

# SCHEDULE 9

# TENDERER’S DECLARATION

9.1 Tenderers shall complete the Tenderer’s Declaration by completing **Appendix 1 – Tenderer’s Declaration** attached with this Invitation to Tender.

# SCHEDULE 10

# TENDER RESPONSE FORM

10.1 Tenderers shall complete the Tender Response Form by completing **Appendix 2 – Tender Response Form** attached with this Invitation to Tender.